**DUDLEY POND ASSOCIATION**

**Board Meeting Minutes, Febuary 1, 2016**

Board in attendance: Doron Almog, John Darack, Lisa Jacobs, Eric Macklin, Jamie Pierce (via iphone) Guests: Karen Lowery, Mike Lowery

The meeting was called to order at 7:30pm. The minutes from the previous meeting were read and unanimously approved.

Dudley Pond Project: The two Wayland HS juniors who are putting together a 15 minute film project about the Dudley Chateau and Dudley interviewed several residents and went through some archived material. When the project is finished, they will send us a link.

Website: Doron has been making changes to the website. We need more volunteers (Deb Sarlin & Jamie Pierce will help Doron) to help execute the website plan of updating pages and adding new content.

SWQ: Someone from Lake Cochituate is interested in one of the 2 vacancies. Bob Smith may be the other- Doron will follow up with Bob.

Mike will be submitting two proposals: one covers the permitting process with Conservation and the second is for procurement of herbicide treatment. The latter requires a competitive bid. Beth Doucette from the Town of Wayland is helping Mike. Another bid will go out later for the mechanical harvesting project to eliminate the tapegrass. ACT, which used to provide the treatment had changed its name to Lycott, and now is called Solitude.

The DPA plan is to get rid of the milfoil in early spring and start mechanical harvesting in the summer when the tapegrass comes up.

By-Laws: Eric sent around the new by-laws for the board to review before bringing it to the membership at the Spring meeting. A suggestion was made to include in the by-laws the fact that DPA has an D & O policy. (Directors and Officers Insurance) Since this isn’t a by-law requirement, the board decided not to include it.

Fun Run: The date has been confirmed: Sept. 18, 2016. Karen Lowery led a discussion about the specific tasks she has been doing for the Fun Run and will no longer be doing. There is a detailed project timeline starting in January and running through October and some of these tasks are being reassigned to board members. We will review this project timeline at each board meeting so we can stay on track. Two immediate areas of concern:

 1) Sponsorship and raffle. We have about 100 sponsors- both corporate and individual and we hope to retain many of them. However, to meet last year’s goals, we will need help from the DPA membership. Several Board members have already taken on specific companies and Lisa will send out a gmail to the membership asking for additional help. We have decided not to do a raffle this year since the work to comply with the state reporting requirements are not worth the amount that comes in from this source.

 2) Coordination. Karen provided a crucial role in coordinating the 5 major teams for the run: Race Director, Registration, Sponsors and Raffle, Graphics, Signage & Publicity, and Race Day set-up and refreshments. The Board will look for someone specifically to take over this role.

The next board meeting will be Wednesday, March 9 at Doron Almog’s house.

The meeting adjourned at 9:50 pm.

Respectfully submitted

Lisa Jacobs,

Secretary